

Chromebook Lending Policy and Use Agreement

General Information

- Delaware County Libraries cardholders ages 18 and above with no fines or fees on their account are eligible to borrow a Chromebook.
- There is no fee to borrow a Chromebook, however, fees will be assessed if it is returned late, damaged or lost.
- Borrowers must sign the Chromebook Lending Policy and Use Agreement before checking out a device for the first time and a photo ID must be presented at each check out.

Use Information

- Chromebooks may be checked out for a three-day period.
- Chromebooks must be returned by handing the computer directly to a library staff member, or a \$25 fee will be assessed. Do NOT place Chromebooks in the library's book drops.
- Users must abide by the Electronic Information Network (EIN) Policy of Delaware County Libraries (a full copy of this policy is available at delcolibraries.org/EINPolicyHTML.htm or in hard copy at the Reference Desk).

Late, Lost, or Stolen Chromebooks

- There is a \$25 per day overdue fine for Chromebooks. The maximum fine is \$250.
- The replacement charge for a lost or willfully damaged Chromebook is \$250.
- Repeated or willful damage of a Chromebook will result in loss of borrowing privileges for Chromebooks and the replacement charge of \$250 being assessed to your library account.

I understand that RML is not and will not be held responsible for any damage or loss of data or media due to any cause while using a library Chromebook. I also understand that library wireless connections are not secure, and that it is my responsibility to take appropriate caution with personal information while using the connection. I have read the Radnor Memorial Library Chromebook Lending Policy and Use Agreement and I agree to the terms.

Name: _____ Phone: _____

Address: _____

Signature: _____ Date: _____

Library Use: Library card reviewed No fines or fees on account _____ Staff Initials