

Radnor Memorial Library

Code of Behavior

The Memorial Library of Radnor Township is committed to serving the public. In order to fulfill this mission and to ensure that the Library is a pleasant and orderly place for all members of the public, the Library requires its users to behave in a manner that is respectful of other users and staff, and of the Library's materials, resources and facilities.

Behavior that interferes with the functioning of the Library, with the staff's ability to perform their duties or that disturbs others will not be allowed.

Some examples of behaviors that are unacceptable at the Library are:

- Staining, marking, defacing or destroying Library materials or property
- Loud, boisterous or aggressive behavior
- Harassing or intimidating behavior towards other Library users or Library staff
- Photographing or recording another without consent
- Smoking or vaping within the Library building or on the grounds
- Careless use of food or drink in the Library or on Library grounds (including the front terrace), uncovered drinks, snacks eaten outside of the designated areas, or full meals being delivered to or eaten at the Library
- Campaigning, soliciting, selling or petitioning within the building or on the grounds
- Loud use of cell phones within the building
- Improper dress (for example, not wearing shirts or shoes; wearing athletic shoes with cleats or other types of shoes that can damage the floor or contribute to disruptive noise)
- Any illegal activities
- Rearranging library furniture or materials, or misuse of Library furniture, restrooms, materials, or equipment
- Entering staff areas without permission
- Use of Library space by groups or individuals for meetings without prior permission
- Using athletic equipment in the Library
- Bringing any animal, such as a pet or therapy animal, into the Library unless it is a service animal, service animal trainee, or featured in a Library sponsored program
- Failure to accompany a child under the age of 11. Failure to supervise children under the age of five. (See *Unattended Child Policy* for more details.)
- Failure to comply with specific Library policies, such as those regarding the use of the Winsor Meeting Room, the public internet the public WiFi, and public access computers (See [DCL Electronic Information Network and Internet Safety Policy](#))

- Viewing sexually explicit material on any device in the Library
- Using the Library parking lot or grounds for unapproved activities including skateboarding and rollerblading
- Using the Library for non-customary purposes such as sleeping
- Drinking alcoholic beverages on the property except at pre-approved Library sponsored events
- Removing materials from the Library without a proper checkout

The above examples do not constitute a complete list of behaviors that might be considered disruptive. Library staff on duty have the authority to interpret and enforce this code of behavior. They may warn users when behavior is unacceptable and ask those who fail to comply with the warning to leave the premises including the Library parking lot and grounds. Violators may have Library privileges suspended or forfeited. Staff may contact legal authorities when a user's behavior is illegal or when a user refuses to cease an unacceptable behavior.