RADNOR
Memorial Library

Thank you for your interest in volunteering at Radnor Memorial Library.

Volunteers help to fulfill the Library's mission to "provide access to information, programs, collections and resources to satisfy the intellectual and information needs of all members of our community, and to serve as our community front porch, which enhances our quality of life." Our volunteers are valued and respected for the time, dedication, and talents they bring.

Examples of volunteer opportunities include:

- Helping to keep the Library's gardens and outdoor spaces watered, tidy, and weed free
- Assisting the Friends of Radnor Library with book sales
- Delivering materials to homebound patrons

Advantages to volunteering:

- Gaining new skills and valuable work experience
- Serving in your community
- Expanding your social horizons
- Keeping up with the latest books and other materials

Radnor Memorial Library expects volunteers to:

- Sign a Code of Conduct and Confidentiality policy
- Commit to a specific schedule and come consistently
- Arrive on time as scheduled
- Follow the Library's policies and procedures
- Dress appropriately for the workplace

For all volunteer applicants ages 18 and over, Radnor Memorial Library ***requires*** current Pennsylvania Child Abuse History Clearance and Pennsylvania Criminal Background Check certificates to be submitted with your application. These clearances can be obtained for free for the purpose of volunteering.

After completing the Volunteer Application and clearance processes, please return all forms to the Circulation Desk.

**If you need assistance obtaining clearance forms for the required clearances, please contact us.*

114 West Wayne Avenue, Wayne, PA 19087
610-687-1124 • www.radnorlibrary.org

Adult Volunteer Application

Contact Info	
Name	
Street Address	
City/State/Zip	
Phone	
Email	

Availability					
	Weekday Mornings		Weekday Afternoons		Weekday Evenings
	Weekend Mornings		Weekend Afternoons		Weekend Evenings
	Short-Term projects		On call, as needed		Ongoing projects

Community Service *Do you have community service hours required/assigned for some reason?*					
	School		Court	Number of Hours Needed	
Details:		Details:		Must be complete by (date):	

Interest *Tell us in what areas you are interested in volunteering. Please check all that apply.*					
	Book Sale		Garden		Home Delivery
	Other (please explain):				

Special Skills *Summarize any special skills or qualifications you have acquired including tech, hobbies, etc.*

Previous Volunteer Service

Summarize your previous volunteer experience(s).

Emergency Contact Info

Name	
City/State/Zip	
Phone 1	
Phone 2	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I authorize investigation of all matters contained in the application. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Radnor Memorial Library requires current background record checks to be submitted with your application.

Signature	
Name (print)	
Date	

Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.